



**CONSTITUTION**  
Of the  
**TEXAS CHAPTER OF THE AMERICAN COLLEGE OF SPORTS MEDICINE**

**ARTICLE I**  
**NAME AND GEOGRAPHIC AREA**

- Section 1: The name of the chapter is the Texas Chapter of the American College of Sports Medicine (TACSM). TACSM is a regional chapter of the American College of Sports Medicine (ACSM), the parent national association.
- Section 2: TACSM's geographic area is the State of Texas.

**ARTICLE II**  
**PURPOSE AND OBJECTIVES**

- Section 1: The purpose of TACSM is to fulfill the objectives and purposes of ACSM as appropriate at the regional level. ACSM is a multi-disciplinary professional and scientific society dedicated to the generation and dissemination of knowledge concerning the motivations, responses, adaptations and health aspects of persons engaged in sport and exercise.
- Section 2: Objectives of TACSM include:
- (a) Promotion and advancement of medical and other scientific knowledge related to sport and exercise.
  - (b) Cooperation with other organizations and individuals with interests similar to those of TACSM.
  - (c) Facilitation of educational interactions among physicians, allied health professionals, scientists, educators, students and others with interests similar to those of TACSM.
  - (d) Promotion and support of student involvement in research and other professional activities.
  - (e) Introduction of students to ACSM.
  - (f) Providing training for prospective leaders of ACSM.

**ARTICLE III**  
**ORGANIZATION**

- Section 1: TACSM is a non-profit organization that was granted provisional charter in May 1980 and permanent charter on January 15, 1983.
- Section 2: The office of the TACSM Executive Director shall be considered the TACSM headquarters.
- Section 3: Administration of TACSM is by the Board of Directors.

**ARTICLE IV**  
**MEMBERSHIP**

- Section 1: Categories of membership in TACSM shall be the same as those of ACSM (Note: The word “member,” when not capitalized, denotes anyone enrolled in TACSM or ACSM. When capitalized, it denotes the class of membership.)
- Section 2: Membership criteria for each category shall be the same as those of ACSM.
- Section 3: Non-ACSM members shall be eligible for membership in TACSM.
- Section 4: Annual dues shall be required for membership in TACSM.

**ARTICLE V**  
**OFFICERS**

- Section 1: The Officers of TACSM shall consist of a President, a Past-President, a President-Elect and six Representatives-At-Large. Two Representatives-At-Large will be from the primary membership category “Health Professional” as defined by ACSM, and the remaining four Representatives-At Large will be from the primary membership category “Education/Research Professional” as defined by ACSM.
- Section 2: TACSM officers must be ACSM members.
- Section 3: TACSM officers will be elected in the month leading up to the TACSM Annual Meeting. Biographical information for all nominees will be disseminated to all current TACSM members prior to voting taking place. Electronic voting will open up to 30 days prior to the TACSM Annual Meeting and close at the end of day one of the TACSM Annual Meeting. The results of the election will be announced to the membership at the TACSM Awards Ceremony at the conclusion of the Annual Meeting.
- Section 4: Ordinarily, the President-Elect shall assume the duties of the office of President at the end of the TACSM Awards Ceremony. This shall mark the end of the previous President’s term of office and beginning of his/her term as Past-President. Other officers shall assume

their duties at the completion of the TACSM Awards Ceremony at which they were elected.

- Section 5: The term of office for each Representative-At-Large shall be three years, with two Representatives completing terms each year.
- Section 6: Any vacancy in the office of the President shall be filled by the President-Elect.
- Section 7: Any vacancy in an office of Representative-At-Large shall be filled by appointment by the President. Such appointee shall serve for the remainder of the term of the originally elected Representative.
- Section 8: All TACSM members may make officer nominations (including self-nominations) through their constituent representative(s)-at-large on the Board of Directors at any time prior to the fall Board of Directors meeting. Nominations will be considered by the TACSM Board of Directors at their fall meeting, and a slate of nominees for each vacant position determined. The Executive Director will contact all nominees to determine their willingness to accept office if elected, and finalize the ballot for the TACSM Annual Meeting.
- Section 9: Eligibility to be President requires having served at least two years on the Board of Directors as a professional/non-student member before being nominated as President.

## **ARTICLE VI** **BOARD OF DIRECTORS**

- Section 1: The Board of Directors shall consist of all elected officers and designated ex-officio representatives. The President shall serve as chair.
- Section 2: Ex-officio members shall include the Executive Director, Associate Executive Director, Secretary, Treasurer, Continuing Education Director, Membership Director, Public Relations Director, ACSM Regional Chapters Committee Representative, Social Media Director and two Student Representatives. With the exception of the Executive Director, all ex-officio members shall be appointed by the President. The Board may add other ex-officio positions by majority vote.
- Section 3: Every member of the Board of Directors must be an ACSM member.
- Section 4: The Executive Director shall be elected by the Board of Directors. Although duration of the Executive Director's term of office is not set, ordinarily this position shall be held for five years. The Board may retain or remove the Executive Director by a simple majority vote at any time.
- Section 5: The Associate Executive Director shall be elected by the Board of Directors. Although the duration of the Executive Director's term of office is not set, ordinarily this position shall

be held for at least 3 years. The Board may retain or remove the Associate Executive Director by a simple majority vote at any time.

- Section 6: The Board of Directors shall determine and implement policies of TACSM and conduct TACSM business.
- Section 7: The representative to the ACSM Regional Chapters Committee shall serve a three-year term. This representative must be a member of ACSM and a past member of TACSM's Board of Directors.
- Section 8: Student Representatives shall be appointed by the President. Term of office of each Student Representative shall be two years, with terms offset by one year.
- Section 9: Voting members of the Board of Directors shall consist of all elected officers and the student representatives.
- Section 10: A voting member of the Board of Directors who is absent from a meeting of the Board may designate another member of the Board to cast a proxy vote in his/her stead. The proxy vote must be designated in writing or via email by the absentee member and delivered to the Executive Director before a vote is taken.

#### **ARTICLE VII** **COMMITTEES**

- Section 1: The President may appoint special committees for various purposes.
- Section 2: All committees shall consist of at least three members of TACSM, one of whom shall be appointed as chair.

#### **ARTICLE VIII** **FUNDS**

- Section 1: TACSM funds shall be derived from membership dues, meeting registration fees, and other sources approved by majority vote of the Board of Directors. Investments may not exceed 75% of TACSM's total assets at the time of investment. "Investments" refers to all commitments of funds intended primarily to earn income (e.g., investments in stocks, bonds, or mutual funds).
- Section 2: TACSM's fiscal year shall be from January 1 to December 31.

#### **ARTICLE IX** **MEETINGS**

- Section 1: TACSM shall convene the Board of Directors to conduct corporate business and for such other business as the Board of Directors may designate. The date and site of each Board of Directors Meeting shall be selected by the President. Current TACSM members who are

not on the Board of Directors may attend these meetings as long they give 30 days advanced notice of their attendance to the Executive Director. Additionally, if the member wishes to address the Board of Directors at the meeting, this should be conveyed to the Executive Director at that time so that the member can be placed on the meeting agenda.

- Section 2: TACSM shall hold an Annual Business Meeting each year if determined it is needed by the Board of Directors, which can be an in-person or virtual meeting. Attendance at these sessions is reserved for only individuals that are current members of TACSM.
- Section 3: Arrangements for the TACSM Annual Meeting and scientific sessions shall be made by the Program Committee. The TACSM President shall chair this committee.
- Section 4: TACSM may sponsor or co-sponsor meetings with other organizations. Approval for sponsorship shall be given by the Board of Directors. Only after such approval shall the use of TACSM mailing lists and endorsements on any programs or publicity materials be permitted. Endorsements shall not be given for such meetings when designed for financial gain or the promotion of commercial products.
- Section 5: The Board of Directors shall meet at least twice a year.
- Section 6: A quorum for the transaction of business by the Board of Directors shall consist of a majority of voting Board members, including proxies. A member of the Board shall not hold more than one proxy vote in the transaction of business. In the absence of a quorum, business may be transacted by email vote.

## **ARTICLE X** **AMENDMENTS**

Amendments of the TACSM Constitution may be initiated by a proposal signed by at least five TACSM members. This proposal shall be delivered in writing or via email to the President at least 30 days prior to the Annual Business Meeting. The proposed amendment shall be presented electronically for the members to review and voting on changes will be done by electronic ballot. A two-thirds affirmative vote of the total electronic votes received shall be required to adopt any amendment.

## **ARTICLE XI** **DISSOLUTION**

- Section 1: In the event TACSM is dissolved, such dissolution shall be guided by the TACSM and ACSM Constitutions and Bylaws and ACSM legal counsel.
- Section 2: In the event TACSM is dissolved, its assets shall be transferred to ACSM.